1. **Literature review**

There are many tools that allow individuals, teams, and organizations to perform their essential day-to-day operations faster and more efficiently. They can improve the productivity and efficiency simply by improving concentration, assisting to prioritize schedules and work to deadlines. They assist to manage the workflow and time expenses with the help of task management and time management. Some tools are focused on improving focus and discipline (Pomodoro Techniques), some on scheduling tasks and setting ambitious new personal goals. (To-do Lists), some on tracking the time spend and achievements gained on certain task (Session Tracker), and some by keeping records of things that are to be learned (Study Planner). There are many apps and tools designed to improve the productivity based on above mentioned techniques as Forest, Microsoft To Do, Todoist, Tide etc. Some of them are briefly described below:

* 1. **Forest**

This app is designed on the Pomodoro technique to help you focus on the task. This app takes on a creative approach to help you stay focused. Whenever you want to start a study session, you plant a tree in your in-app “forest”. As you work, the tree will begin to grow, but if you pick up your phone and leave the app, your tree dies! You can collect and add more trees to your forest the more you focus. The company even plants real trees in dozens of countries! It’s a win-win situation for you and the Earth.

* 1. **Microsoft To Do**

Microsoft To Do is a cloud-based task management application. It allows users to manage their tasks from a smartphone, tablet and computer. Using Microsoft To Do, you can start each day with a clean outlook on the tasks you need to do, across all your devices. Being a student involves balancing assignments, clubs, errands, and everyday tasks, so this app can help you get each task finished. If a task requires multiple steps, you can add subtasks under each one! When you’re done, enjoy the satisfaction of checking it off.

* 1. **Tide**

Tide is an app that offers you the best focus timer with natural white noise. It is the perfect fusion of productivity, wellness, and beautiful design. The app allows you to set up personalized Pomodoro-focus sessions, with a wide variety of nature sounds, white noise, and calm music. If you leave the app, you’ll “fail” the focus section! The app also features sleep, nap, meditation, and beautiful daily quotes to keep you motivated.

These are few examples among the large number of tools readily available in the market focused on the improvement of productivity. However there is lack of platform which brings the features of these great apps together for better and effective implementation of all these techniques. So we came up with the idea of our very own tool, “Productivity Companion” which is the integration of various features from various great productivity apps in a single platform. This tool can be used by professionals, students, teachers and any individuals or group to boost their productivity and efficiency. Person using this tool will surely notice a drastic improvement of their workflow and time management.